

November 3, 2003

Dear All-State Musician,

CONGRATULATIONS on being selected for the 2004 Oregon Music Educator's All-State Honor Groups. We know that your experience will be a great one. The group managers have worked hard to provide you with an excellent conductor; putting together tape screeners; and developing a well-balanced ensemble.

If for some reason you are not going to participate in the group, please let us know at the earliest possible time so an alternate can be placed in your spot.

On the next few pages, you will find a tentative schedule and some expectations. You will also find the paperwork you need to finish and send in before your music can be sent out. You will receive an updated schedule at that time.

Your participation fee of \$220 will cover clinician costs, sheet music, food, lodging, and administrative expenses. Payment can be made by check or purchase order payable to OMEA. **All students will stay at the Eugene Hilton two nights, except for those staying at home or with relatives in the Eugene area.** Attendance for local students (Eugene area) is \$140. These are the only two options in terms of lodging in Eugene—no other arrangements will be allowed. (An additional fee is required to cover the Gresham rehearsal for the jazz ensembles. Watch the OMEA website for details.)

I'm sorry that the November 1 notification date was not made. We have had to work out some details in our first on-line registration.

I look forward to seeing you in Eugene in January.

Sincerely,

Scott Taylor
Organizing Chair
All State Honor Groups

Important Information for High School All-State Honor Group Members

From: Scott Taylor, All State Honor Groups Organizing Chair

Telephone: (503) 263-7110x3118

Email address: taylors1@canby.k12.or.us

- 1. DO NOT FORGET YOUR MUSIC!** Band & Orchestra students need to bring a music stand.
- 2. REMEMBER YOUR CONCERT CLOTHES!** Bring what you wear for your school concerts.
- 3. ALL STUDENTS register at the Hilton Hotel, 66 East Sixth Avenue, prior to going to the U of O School of Music.** Students staying in OMEA housing will drop off their luggage in a storage room. If there are problems with room assignments they will be changed during your rehearsal. Do not come to the School of Music with your luggage as there is no place for secure storage.
4. There will be chair auditions for orchestra members. Choir members may be asked to sing their parts. Decisions about chair assignments have been left to the screeners, but there will be some auditions for solo parts.
5. All participants staying at the hotel should remember that all of your **meals have been pre-paid**. Those staying at home or with relatives remember that your lunches and dinners have been pre-paid. Do not plan to go out to eat.
6. Do not leave the School of Music except for meal breaks when you walk to the meal site.
7. Parking in the area of the School of Music is nearly impossible to find. Vehicles parked longer than the posted time will be ticketed. If you are staying at the Hilton, you must use the buses provided.
- 8. Attendance will be checked at the start of each rehearsal.** Be on time for all rehearsals. If you become ill, you must communicate this to the site chair or the organizing chair.
- 9. Name tags must be worn at all times.**

10. **Do not ask to switch rooms.** It is a tremendous job to get all of you in rooms. Every effort will be made to accommodate your wishes as to roommates.

11. **Please be quiet in the hallways of the hotel.**

12. **Do not use the phone in your room for calls which would have a charge.** Use pay phones in the lobby and call collect.

13. Tickets for the concert will be on sale daily at the Conference Registration Booth. Tickets are \$12 for large groups, and \$8 for the Jazz Night. Make checks payable to OMEA. Tickets at the Hult Center cost more the night of the concert. All-State T-shirts will also be for sale in the hotel lobby.

14. **You must check out of your room by 1:00pm, Sunday.** A room will be provided for luggage storage. **Dress in your concert outfits prior to check-out.**

15. Participants will be instructed where to report for the concert by your organizing chairs. A room will be provided for storage of cases and coats. Do not leave purses or other valuables in this room. All-State Orchestra members will report directly to the Silva Concert Hall stage.

16. After your group has performed, you will be directed to an area of the concert hall to hear the rest of the concert. **You will be unable to get personal things from the storage room at the hotel until after the concert -- so please don't ask.**

Oregon Music Educators Association

High School Honor Groups Schedule

(Tentative - Final Schedule To Be Mailed With Your Music)

Thursday, January 29, 2004

1:00pm	Jazz Housing Registration (Hilton Hotel)
2:00pm	All Participants Meeting
2:15pm - 5:30pm	First Jazz Rehearsal
5:30pm - 7:00pm	Jazz Dinner Break
7:00pm - 9:30pm	Second Jazz Rehearsal
9:30pm	Transport Jazz Student To Hotel
11:30pm	All Participants In Own Room
Midnight	Lights Out And Quiet

Friday, January 30, 2004

7:00am - 8:00am	Breakfast For Jazz Groups (Hilton)
8:30am	Transport Jazz Students
9:00am - Noon	Third Jazz Rehearsal
9:30am - 12:30pm	All State Registration for Band, Choir, Orchestra at Hilton
Noon - 1:30pm	Jazz Lunch Break (Carson Dining Center)
1:00pm	All Participants Meeting (Beal Hall)
1:00pm - 5:00pm	First Rehearsal All State Large Groups Band (Room 186) Choir (Beal Hall) Orchestra (Room 178)
4:30pm - 6:00pm	Dinner Break Jazz Members (Carson Dining Center)
5:00pm - 6:30pm	Dinner Break All State Large Groups (Carson Dining Center)
6:00pm - 8:00pm	Fifth Jazz Rehearsal
6:30pm - 8:45pm	Second Rehearsal All State Large Grps
8:30pm	Transport Jazz Students To Hotel
9:00pm	Transport Large Group Members
9:15pm	Hotel Check-In for All State Large Group Member
10:00pm - 11:15pm	All State Honor Group Social Hour (O'neill Room)
11:30pm	All Participants In Your Own Room
Midnight	Lights Out And Quiet

Saturday, January 31, 2004

7:00am - 8:00am	Breakfast For Honor Groups (Hilton Hellman Room)
7:45am	Bus Makes First Trip To The School Of Music
8:00am	Orchestra Sectionals
8:30am	Transport Jazz Members
8:45am	Final Bus Trip To School Of Music
9:00am - 11:00am	Sixth Jazz Rehearsal
9:00am - Noon	Third Rehearsal All State Large Groups (School Of Music)
11:00am - 1:30pm	Lunch Break Jazz Members (Carson Dining Center)
12 Noon - 1:15pm	Lunch Break Large Group Members (Carson Dining Center)
1:15pm - 5:00pm	Fourth Rehearsal All State Large Group (School Of Music)
4:30pm	Jazz Groups Sound Check (Hilton Hotel)
5:30pm	Dinner For Jazz Groups On Own
5:00pm - 6:30pm	Dinner For Large Groups (Carson Dining Center)
6:30pm - 8:15pm	Fifth Rehearsal - Take Everything (School Of Music)
8:30pm	Buses Leave For Hotel
9:15pm - 10:15pm	All State Jazz Concert Hilton Hotel
11:30pm	All Participants In Own Rooms; Room Check
Midnight	Lights Out And Quiet

Sunday, February 1, 2004

7:00am - 8:00am	Breakfast For All State Large Group Members (Hilton-Hellman)
8:30am - 10:00am	All-State Band Rehearsal On Stage (Silva Concert Hall)
10:15am - 11:45am	All State Orchestra Rehearsal On Stage (Silva Concert Hall)
11:00am - 3:00pm	Box Lunches (Hilton Lobby)
Before Noon	Check Out Of Hotel/Store Luggage
12:30pm - 2:00pm	All State Choir Rehearsal On Stage (Silva Concert Hall)
2:00pm	Report To The Hult Center For Concert
3:00pm	All State Gala Concert
	Order: Orchestra, Band, Choir
After Concert	Empty Luggage Storage Room

Last Name _____ First Name _____
(Please Print)

Oregon Music Educators Association

All-State Honor Groups

Eugene Hilton and Convention Center

January 29-February 1, 2004

All-State Band, Orchestra, Choir, and Jazz Groups, and Middle School Honor Groups

Waiver

In recognition of the non-profit character of the hereinafter designated sponsoring organizations or entities (the "Sponsoring Organizations"), the fact that the conduct of the above event is conducted as part of the non-profit activities of the sponsoring organizations and the fact that other participants are executing similar waivers and releases to enable the sponsoring organization to conduct the event, I, as a participant in the event, do hereby forever waive any and all right to pursue any claim of any nature against the following organizations:

The Oregon Music Educators Association
Music Educators National Conference
The University of Oregon
Eugene School District
Springfield School District

Or Any other Institution which provides rehearsal space for the event

Or against their officers, directors, members and employees by reason of negligence or possible negligence or omission or effort of any or all persons connected with the event (including those furnishing lodging or transportation), and I hereby release and discharge the said Sponsoring Organizations and their officers, directors, members and employees of and from any and all such liability and claims. I hereby further agree to indemnify and hold harmless the sponsoring organizations and their officers, directors, members and employees of and from any and all costs and expenses incurred by them in connection with the expense of defending any such claim by me or on my behalf.

Student Signature _____

Student Name _____ Age _____

Street _____

City _____ State _____ Zip _____

I am the parent guardian of the person signing the foregoing waiver and release and I hereby consent to the waiver and release and agree to be bound thereby.

Signature _____ Date _____

Printed Name _____

This form, with contract, medical form, and fees is to be sent by Your Director to:

OMEA
PO Box 69429
Portland, OR 97239

Postmarked by November 20, 2003

Questions? Call Mark Jones, OMEA Executive Manager (503) 233-3118

High School Groups: Scott Taylor (503) 263-7110x3118 • Middle School Groups: Joe Ingram (541) 688-9612x3218

Last Name _____ First Name _____
(Please Print)

Oregon Music Educators Association
All-State Groups

Eugene Hilton and Convention Center
January 29-February 1, 2004

CONTRACT

I hereby acknowledge and accept the following rules regarding the All-State Honor Groups. I agree to abide by these rules and all other policies, which have been adopted or may be adopted in the future by OMEA regarding this event.

I understand that OMEA has the sole discretion to make all decisions including, but not limited to, disciplinary matters and the final approval of students to perform.

I also promise that I will:

1. Learn all music before arriving in Eugene for the first rehearsals.
2. Protect and promptly return all music materials after the concert or upon request.
3. Attend all rehearsals and concerts on time. I understand that the only excuse for missing a rehearsal is illness and such illness or injury must be reported to the group manager and housing chairman. Any failure to attend a rehearsal will constitute grounds for exclusion from further participation, even though medical or other good reasons are given for the absence.
4. Cooperate fully with the clinician group manager, committee members, chaperones, and all other administration officials.
5. Neither use nor have in my possession at any time tobacco, alcoholic beverages or illegal drugs.
6. Not request a room change.
7. Not enter the hotel room of students of the opposite sex.
8. Not participate in vandalism or pranks of any kind.
9. Be in my assigned room at curfew time, and remain in my assigned room until wake-up time.
10. Wear proper identification at all times.
11. Conduct myself courteously and appropriately at all times.
12. Notify the group manager if I am compelled to withdraw for any reason.
13. Abide by all decisions made by the appropriate officials and obey all the regulations listed above as well as any other regulations which may be implemented in the future.

I understand that participating in an All-State Honor Group is a privilege and that my membership will be forfeited if I fail to comply with any of the above rules. I further understand that administrative officials have the right to exclude me from participation for any reason, including, but not limited to, failure to attend one or more rehearsals. If I am excluded, I will be asked to return home, my parents and school officials will be notified, **and my parents will be responsible to provide immediate transportation home. Students excluded from OMEA events for contract violations will not receive a refund of fees.**

Student Signature _____ Date _____

Parent Signature _____ Date _____

Music Director Signature _____ Date _____

Principal Signature _____ Date _____

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OMEA • PO Box 69429
Portland, OR 97239

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Last Name _____ First Name _____
(Please Print)

Oregon Music Educators Association
All-State Groups

Eugene Hilton and Convention Center
January 29-February 1, 2004

MEDICAL FORM

This will certify that my son/daughter, who is participating in an ALL-STATE HONOR GROUP, is presently on special medication, or has a medical history that may require attention, described as follows (please give any specific facts that may help the OMEA staff in case of need):

I hereby authorize permission to give medical treatment if necessary.

Parent Signature _____

Printed Name _____

Date _____

Address of student participant: _____

Street _____

City _____ Zip _____

Home Phone _____ Work Phone _____

Name of family physician _____

Physician Telephone _____

This form, with contract, waiver, and fees is to be sent by your director to:

OMEA
PO Box 69429
Portland, OR 97239

Postmarked by November 20, 2003

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