

OMEA Polices & Procedures

Draft 6/2011

ARTICLE 1. NAME AND PURPOSE

SECTION (1) A. NAME The name of the organization shall be the Oregon Music Education Association.

SECTION (1) B. PURPOSE The association shall function as a nonprofit educational association whose purpose is to provide professional in-service educational experiences through district and state conferences, clinics and journals for music education in Oregon's schools. The Association will provide the leadership for district and state educational activities in music to serve the students of Oregon.

SECTION (1) C. MISSION STATEMENT (1/11/03) The Oregon Music Education promotes excellence in music education and serves the professional needs of music educators.

SECTION (1) D. CORE BELIEFS (1/9/04)

- i. The act of making music inspires creative passion and encourages aesthetic sensitivity to others.
- ii. Through music we have a powerful way to express meaning in our lives.
- iii. Music is a celebration of our humanity.

SECTION (1) E. AFFILIATION The Oregon Music Education Association shall function as a state unit of the Music Education National Conference.

SECTION (1) F. RELATIONSHIPS The organization shall maintain a close relationship with the Oregon State Department of Education and the Oregon School Activities Association. Through affiliation with the Music Education National Conference and its Northwest division, OMEA shall have an active relationship with other affiliated state music educator associations as provided in the constitution and bylaws of MENC.

SECTION (1) G. COMMUNICATION The official magazine shall be called *The Oregon Music Educator*. The official website shall be www.oregonmusic.org. The official email shall be admin@oregonmusic.org. The official mass email shall be called OMEA Update

ARTICLE 2. MEMBERSHIP

SECTION (2) A. ACTIVE MEMBERSHIP Any person engaged in music education may become an active member of this Association upon payment of prescribed dues. Active members whose dues are currently paid shall have the privilege of voting.

SECTION (2) B. COLLEGIATE MEMBERSHIP Any college or university student within the state of Oregon who is a collegiate member of MENC shall automatically become a member of the state organization.

SECTION (2) C. RETIRED MEMBERSHIP Retired membership shall be open to former professional Music Educators. Full membership shall be maintained including voting rights.

SECTION (2) D. ASSOCIATE MEMBERSHIP Associate membership includes three categories —

Sustaining Members, open to businesses; Associate Members, open to individuals who wish to become known as friends of, or advocates for, music education in Oregon; and Retired Associate Members.. Sustaining members and Retired Associate Members will receive relevant Association publications of particular interest and all three Associate Membership categories are welcome to attend all district and state functions upon the payment of proper fees. Associate members may not vote. [NOTE: Retired Associate is separate from Retired (full) membership, which includes all voting rights and receipt of publications. The appeal of this category for retired members is that the money stays with the state organization.]

SECTION (2) E. MEMBERSHIP BENEFITS Participation in OMEA, All-Northwest and MENC sponsored events. Professional development opportunities at annual OMEA conference and Bi-Annual All-Northwest conference. Skill's development opportunities for member's students at OMEA, All-Northwest and MENC sponsored events. Copies of professional OMEA and MENC journals. National and State music advocacy efforts.

ARTICLE 3. DUES

SECTION (3) A. ACTIVE MEMBERSHIP DUES Dues for OMEA Active Members shall be the combined total of OMEA dues and the cost of membership in the Music Education National Conference as prescribed in the MENC Constitution.

SECTION (3) B. INTRODUCTORY DUES Dues for first-year teachers shall be one-half (1/2) of the OMEA/MENC active membership dues (to the nearest dollar figure.)

SECTION (3) C. DUES FOR COLLEGIATE MEMBERS There shall be no dues for collegiate members other than those required by MENC.

SECTION (3) D. DUES FOR RETIRED MEMBERS Dues for Retired Members shall be one-fourth (1/4) of the OMEA active membership dues (to the nearest dollar figure) plus the cost of membership in MENC as prescribed in the MENC Constitution.

SECTION (3) E. DUES FOR ASSOCIATE MEMBERS Dues for Associate Members shall be set by the OMEA Board as prescribed by the Association Bylaws.

SECTION (3) F. DUES FOR SUSTAINING MEMBERS Dues for all Sustaining Memberships shall expire on June 30th for all members irrespective of what month they registered.

SECTION (3) G. CURRENT MEMBERSHIP DUES RATES

ARTICLE 4. BOARD OF CONTROL

SECTION (4) A. EXECUTIVE OFFICERS The Executive Officers shall consist of President, President Elect (odd number conferences), 2nd Vice President (even number conferences), Past President (all elected); plus the Treasurer (appointed).

SECTION (4) B. AREA CHAIRS The following Music Education Area Chairs shall be elected by the general membership:

- Elementary

- College
- General

Presidents of the following OMEA affiliated organizations shall serve as the OMEA Music Education Area Chairs. If the president of the affiliated organization is unable to assume this position, a qualified member of the organization may be elected or appointed by their membership to represent their organization for the usual two-year term:

- Band (Oregon Band Directors Association - OBDA)
- Orchestra (Oregon Orchestra Directors Association - OODA)
- Choral (American Choral Directors Association - Oregon ACDA)
- Jazz (Oregon Association of Jazz Education - OAJE)

All Chairs must be members of OMEA

SECTION (4) C. DISTRICT CHAIRS District Chairs shall be the elected chairs from OMEA districts.

SECTION (4) D. STANDING COMMITTEE CHAIRS Standing Committee Chairs, including the Editor of *The Oregon Music Educator*, may be appointed and terminated by the President as needed, with the approval of the State Board of Control.

SECTION (4) E. SPECIAL LIAISON REPRESENTATIVES Special Liaison Representatives may be invited to meetings of the Board of Control as deemed necessary.

ARTICLE 5. BOARD OF CONTROL DUTIES

SECTION (5) A. PRESIDENT The **President** shall:

1. Be the official representative of the Association.
2. Preside at all meetings.
3. Develop an annual budget for the board of control to vote on in consultation with the treasurer and executive director.
4. Attend all board and executive board meetings. Attend and help with State Conference.
5. Be responsible for the general administration of duties of the Association, and serve as liaison between the MENC office and the Northwest Division of MENC and the State.
6. Be responsible for the appointment of such officers and committees as outlined in the Constitution and as necessary to assure that the responsibilities assumed by OMEA are carried out.
7. Maintain a continuing file and records of Association business. Files of historical importance shall be given to the Historian and deposited in the OMEA Historical Archives. Permanent files will be given to the Executive Director and the President Elect at the end of her/his term.
8. Serve as OMEA's designee to oversee and advise the Oregon School Activities Association on all issues related to the OSAA Band, Choir, and Orchestra Solo Contests and State Championships.
9. Act as coordinator and advisor to District Chairs.
10. Act as advisor to State Conference Chair.
11. Act as advisor to all district, league, and invitational contests and festivals.
12. Responsible for a magazine article in each issue of the *Oregon Music Educator*.

SECTION (5) B. PRESIDENT ELECT The **President Elect** shall:

1. Assume the duties of the President in the absence of the President.
2. Attend all board and executive board meetings. Attend and help with State Conference.
3. Serve as general chair of the even year State Conference and All-State.

4. Develop a budget for the even year State Conference and All-State for the board of control to vote on in consultation with the treasurer and executive director.
5. Serve as coordinator of All-State performance groups, or may designate a coordinator to assume this responsibility.
6. Be the president-elect, assuming the office of President upon the completion of his/her term. If the President Elect is unable to do so, the Nominating Committee will present two candidates for the office of President in the usual manner.
7. Responsible for a magazine article in each issue of the *Oregon Music Educator*.

SECTION (5) C. SECOND VICE PRESIDENT The **Second Vice President** shall:

1. Assume the duties of the President in the event of the incapacity of both the President and the President Elect.
2. Attend all board and executive board meetings. Attend and help with State Conference.
3. Serve as general chair of the odd year State Conference.
4. Develop a budget for the odd year State Conference and All-State for the board of control to vote on in consultation with the treasurer and executive director.
5. Responsible for a magazine article in each issue of the *Oregon Music Educator*.

SECTION (5) D. IMMEDIATE PAST PRESIDENT The **Immediate Past President** shall:

1. Serve as the advisory officer of the Board of Control.
2. Attend all board and executive board meetings. Attend and help with State Conference.
3. Serve as coordinator for the exhibits at the State Conference, or may designate a coordinator to assume this responsibility.
4. Responsible for maintaining the schedule for the election of new officers as outlined in section.
5. Responsible for collecting, and maintaining the nominations of candidates for OMEA awards.
6. Responsible for the awards and the distribution of the awards at the state conference.

SECTION (5) E. TREASURER The **Treasurer** shall:

1. Be the custodian of all funds of the Association.
2. Attend all board and executive board meetings. Attend and help with State Conference.
3. Keep an accurate record of membership, using data provided by the Executive Director, and shall present at each meeting of the Board of Control a detailed account of all money received and disbursed, to date financial statements including savings, and detailed five-year budget comparisons.
4. Be responsible for organization and operation of Conference registration.
5. Deposit or designate the Executive Director to deposit of funds of the Association in a depository approved by the President.
6. All disbursements made by the Treasurer must first be approved by the President.
7. Be responsible for the acquisition and updating of the Liability "Full Range Coverage" Policy for the Association. This Policy will be designed to include coverage of Association and District business, liability for conventions, meetings, state and district contests, and surety bonds.
8. Maintain a close working relationship with the Association's certified public accountant (CPA) who oversees all financial transactions of the Association. At the end of the fiscal year, ending June 30th, review the finances with the CPA and present a comprehensive report to the Executive Board at the summer meeting.
9. Oversee and review all tax statements and all tax liabilities with the Association's CPA.

SECTION (5) F. RECORDING SECRETARY The **Recording Secretary** shall:

1. Be appointed to record the minutes at each Board meeting and distribute them electronically to each member of the Board of Control.

SECTION (5) G. AREA CHAIRS The **Area Chairs for — Band, Orchestra, Chorus, Jazz** shall:

1. Be responsible for state-wide activities, clinics, and conference sessions for teachers and

- students in their respective areas.
2. Consult with the All-State Group Managers on hiring Directors for the All-State Honor Groups in cooperation with the All-State Coordinator.
 3. Be responsible for the selection of Clinicians for the Annual Conference and to send the information for contracting and publications to the Executive Director.
 4. Appoint committees in their respective areas for the selection of students for All-State and All-Northwest Honor Groups.
 5. Responsible for a magazine article in each issue of the *Oregon Music Educator*.

SECTION (5) H. ELEMENTARY CHAIR The **Elementary Chair** shall:

1. Be responsible for activities to assist teachers in elementary school music classes.
2. Select clinicians for state-wide conferences, clinics, and workshops.

SECTION (5) I. GENERAL MUSIC The **General Music** shall:

1. Be responsible for activities to assist teachers in primary, intermediate and secondary general music classes.
2. Be responsible for activities that correlate music and the humanities in junior high, middle school and high school.
3. Select clinicians for state-wide conferences, clinics, and workshops.

SECTION (5) J. COLLEGE CHAIR The **College Chair** shall:

1. Represent higher education on the Board of Control.
2. Be responsible for activities involving music education personnel representing community colleges, Colleges and universities.
3. Keep the Board of Control informed of developments in the Teacher Preparation programs in the state.
4. Serve as liaison officer between the State Department of Education and the OMEA.

SECTION (5) K. ADVOCACY CHAIR The **Advocacy Chair** shall: 9/20/10

1. Convene and chair Advocacy Committee.
2. Maintain an Advocacy Committee and be responsible of the activities of the Advocacy Committee.
3. Assist the Advocacy Committee to develop and maintain advocacy plans and strategies.
4. Work with the Executive Director to update the Music Advocacy section on OMEA's website.

SECTION (5) L. MEMBERSHIP CHAIR The **Membership Chair** shall:

1. Will obtain a list of new members from the Executive Directors and send an email to the new member welcoming them to the organization and inviting them to become involved in OMEA sponsored events.
2. Develop a list of music teachers who are not members of OMEA and send them an invitation to join the organization periodically.

SECTION (5) M. RESEARCH CHAIR The **Research Chair** shall:

1. Keep members informed of new developments in music and music education research.

SECTION (5) N. DISTRICT CHAIRS The **District Chairs** shall:

1. Represent their Districts on the Board of Control.
2. Be responsible for coordinating all District events/activities.
3. Consult and carry out specific duties as needed by the board of control.

SECTION (5) O. DISTRICT TREASURES The **District Treasurers** shall:

1. Submit a written financial report to the Board of Control, by means of the District Chair, for review at each of the State Board meetings. This report will serve as an audit for the District's

business and will be included in the OMEA year-end report.

SECTION (5) P. MUSIC INDUSTRY COUNCIL REPRESENTATIVE The **Music Industry Council Representative** shall:

1. Work closely with the Chair of Exhibits at the State Conference, and be the liaison between the music industry and OMEA other matters.

SECTION (5) Q. HISTORIAN The **Historian** shall:

1. Maintain archives documenting all OMEA activities and publications.

SECTION (5) R. RETIRED MUSIC EDUCATOR REPRESENTATIVE The **Retired Music Educator Representative** shall:

3. Maintain a list of all retired music educators and have regular annual communication with music education retirees.

SECTION (5) S. CMENC REPRESENTATIVE The **CMENC Representative** shall:

1. Student position rotates from Universities and Colleges that have CMENC Chapters.
2. Maintain a list of all collegiate CMENC programs in Oregon.
3. Organize and schedule CMENC participation in the State Conference.
4. Communicate with CMENC collegiate chapters via a facebook page.
5. Requires a commitment for supervision by your University or College advisor.

SECTION (5) T. PUBLIC RELATIONS SPECIALIST The **Public Relations Specialist** shall: 9/16/06

1. Maintain a list of media outlets in Oregon and distribute information to them about the Association and the Associations' activities. Specifically; All-State, Conference, Solo Contest, award winners and the election of new officers.
2. Maintain social media outlets such as facebook.

SECTION (5) U. DELEGATION OF RESPONSIBILITIES With the approval of the Board of Control, the Officers and Chairs of the Association may delegate any of the above responsibilities to another member of the Association.

ARTICLE 6. ELECTIONS

SECTION (6) A. TERMS OF OFFICE Each elective officer on the Board of Control shall serve a two-year term, whether elected by the general state membership, districts, or in the case of the Band, Orchestra, Choir Chairs, selected by their membership.

1. Newly-elected officers will assume nonvoting positions on the Board of Control until July 1, when their counterparts leave the Board, and they become voting members.
2. The Treasurer and Recording Secretary shall be appointed by the Board of Control for a two-year term beginning July 1st following the election. The term is renewable at the discretion of the Board.

SECTION (6) B. NOMINATING COMMITTEE The Nominating Committee shall be appointed by the Immediate Past President with the approval of the Board of Control. The President shall not serve on the Nominating Committee. The Nominating Committee shall present a slate of two (2) candidates for each elective office at the fall meeting of the Board of Control or via web-based communication. Election of 2nd Vice President will take place during odd-numbered years. Election of all other officers will take place during even-numbered years. At least thirty (30) days prior to the election, the candidates' backgrounds, including their contributions to the Oregon Music Education Association, shall be made available on the website or as an article in the fall issue of the *Oregon Music Educator*.

The Nominating Committee shall prepare ballots according to established deadlines, and make them available at the State Conference registration desk and/or on the website.

SECTION (6) C. ELECTIONS Electronic voting for state board officers and on general membership issues will be a function of the OMEA website. The results will be posted on the website within five days following the election. The results shall also appear in the first issue of the *Oregon Music Educator* following the election.

ELECTION SCHEDULE

When-Action

Spring- President & Board appoints Nominating Committee

Fall Board Meeting- Nominating Committee presents slate

Winter Issue- Magazine publishes biographies of candidates

February- Election held on-line. Results announced within five days of the election deadline

Spring Board Meeting- New Officers join Board of Control

SECTION (6) D. DUTIES OF NEWLY-ELECTED OFFICERS Newly-elected officers will immediately begin to attend meetings of the Board of Control as nonvoting members until their terms begin on July 1st. Their duties include becoming familiar with the functioning of the Board and with their respective job descriptions as outlined.

SECTION (6) E. VACANCIES IN STATE OFFICES Vacancies in any state office may be temporarily filled by the Board of Control upon the recommendation of the President.

ARTICLE 7. GOVERNMENT

SECTION (7) A. GOVERNANCE The members of the Board of Control, listed in Article 4, Sections 1 through 4, shall function as general administrators for the affairs of the Association. Any Executive Officer, Area Chair, District Chair, and Standing Committee Chair, and Liaison Member may present motions and vote at State Board of Control meetings.

SECTION (7) B. Quorum A quorum of the Board of Control shall consist of a majority of the members of the Board.

SECTION (7) C. EXECUTIVE DIRECTOR An Executive Director, ex officio, may be appointed to a part-time position by the Executive Officers with the approval of the Board of Control. As such, he/she will not present motions nor vote.

SECTION (7) D. RULES OF ORDER Meetings shall be conducted according to Robert's Rules of Order.

SECTION (7) E. BOARD OF CONTROL MEETINGS The members of the Board of Control shall hold three regular meetings per year — Fall, Winter and Spring — with dates to be selected by the President. The President may call additional meetings if the affairs of the Association warrant doing so.

SECTION (7) F. EXECUTIVE OFFICERS MEETINGS The Executive Officers shall hold a meeting prior to the Fall Board of Control meeting. The President may call additional meetings when necessary.

SECTION (7) G. ASSOCIATION MEETINGS Meetings of the Association, or open Board meetings, may be held at the time of the OMEA Conference. Such special or emergency meetings may be called by one of the following means:

1. By the President with the approval of the Board of Control. By at least one-third (1/3) of the members of the Board of Control.
2. By a majority of the voting members.

ARTICLE 8. ADMINISTRATION

SECTION (8) A. EXECUTIVE DIRECTOR The Executive Director shall abide by the

1. Job Description (In development)
2. Staff Handbook (In development)

SECTION (8) B. FINANCES The following Board positions shall be authorized to do business with the bank on behalf of OMEA: President, President Elect, 2nd Vice President, Treasurer, and Executive Director.

SECTION (8) C. ADMINISTRATIVE EXPENSES The income from membership fees shall be construed as applying only toward the administrative expenses of the state organization. Expenses for administration of state-level contests (solo and large groups) shall be provided by the Oregon School Activities Association. Expenses incurred by any other special activities, such as contests, clinics, all-state groups, and conferences, shall be covered by registration or enrollment fees paid by the participants unless specifically approved by a two-thirds (2/3) vote of the Board of Control.

SECTION (8) D. TRAVEL POLICY (Link-
<http://www.oregonmusic.org/files/file/TRAVEL%20REIMBURSEMENT.pdf>)

SECTION (8) E. STATGIC PLAN (In process)

ARTICLE 9. DISTRICTS

SECTION (9) A. DISTRICTS The state shall be divided into Districts by the decision of the Board of Control, with appropriate notification to the Oregon School Activities Association.

SECTION (9) B. GOVERNANCE Each District shall elect a Chair who shall be administrative head of the District's activities. Other District offices will be filled according to District policy—either by election of the voting members of OMEA, or when necessary, by appointment. The Chair shall be elected for a two-year term and take office at the spring business meeting of the District. Odd-numbered Districts shall renew their slate of officers on odd-numbered years, and even-numbered Districts shall renew theirs on even-numbered years.

SECTION (9) C. COMMITTEES The District Chairs may, at their discretion, appoint special committees to serve within the District.

SECTION (9) D. RULES AND REGULATIONS In all matters pertaining to the functions of the District business, the District Chair shall be governed by the general rules and regulations of the Board of Control.

SECTION (9) E. QUORUM A quorum of the District Unit shall consist of those present at a business

meeting who are members of that District, provided all members have been given a two-week notice by mail prior to the said meeting.

SECTION (9) F. ANNUAL DISTRICT MEETINGS/CONFERENCES Annual meetings or conferences of the Districts shall be held each Fall prior to Thanksgiving. Districts may join together to sponsor the Fall Conference if they choose. Members of the Districts shall be notified by the District Chair by mail at least two weeks prior to the meetings.

1. It shall be the responsibility of the District Chair to organize the Fall Conference to provide items of interest for all teachers from all facets of music education. Copies of the Fall Conference agendas should be sent to the OMEA President as far in advance of the conference as possible.
2. There shall be time provided for a short business meeting. Activities within the District should be reported by the District Chair at the Board of Control meetings.

SECTION (9) G. DELINQUENT FINANCIAL REPORTS (1/19/09) If board financial reports are not turned in and a board representative makes additional contact and if no resolution is found, the delinquent districts will be notified that their financial reports will be required immediately or the Board will move to financially separate from the district.

ARTICLE 10. COPYRIGHT

SECTION (10) A. COPYRIGHT LAW SHALL BE OBSERVED (9/23/00) The Board established as policy of MENC (OMEA) that the Copyright Law shall be observed and that improper and unauthorized use of music and other printed materials protected under that law shall be prohibited in all conference activities.

SECTION (10) B. MECHANICAL LICENSE SECURED (9/23/00) It is the policy of MENC (OMEA) that no commercial recording of music at MENC (OMEA) conventions will be permitted unless a mechanical license has been or will be secured. It is further policy that MENC (OMEA) may offer its members recordings of sessions at MENC (OMEA) conventions by contracting with a competent recording firm who shall act as MENC's (OMEA's) agent in all transactions at conventions and for subsequent orders.

ARTICLE 11. STATE CONFERENCE

SECTION (11) A. STATE CONFERENCE These conferences may be held in any community in the state upon acceptance by the Board of Control of an invitation from the community.

SECTION (11) B. ANNUAL STATE CONFERENCE (9/27/03) OMEA will sponsor an annual convention on the weekend prior to Martin Luther King Jr. Holiday in January.

SECTION (11) C. MENC/OMEA TEACHER MEMBERSHIP REQUIRED (9/16/06) MENC/OMEA membership is required for school music teachers to attend OMEA conferences.

SECTION (11) D. COLLEGIATE STUDENTS (6/02/02)

1. Collegiate students must be members of CMENC to attend the State Conference free of charge.
2. CMENC students must register for the State Conference online prior to the conference.

SECTION (11) E. ALL-STATE HONORS CONCERTS (1/12/2002) Admission will not be charged to community members, parents, etc. who attend concerts by invited performing groups. Attendance will be charged for all All-State Honor concerts.

SECTION (11) F. CONFERENCE MANAGEMENT COMPENSATION (5/19/01 and 1/05) OMEA will provide conference registration and double occupancy rooms during conferences for Area Chairs, Executive Board, Group Managers, Equipment Manager, and the Exhibit Chair.

ARTICLE 12. ALL-STATE

SECTION (12) A. TEACHER MEMBERSHIP & CONFERENCE REGISTRION REQUIRED (5/22/04) Teachers of all students of all ages in OMEA Honor Groups shall be required to register for the full conference, pay in full, be current MENC/OMEA members. If such is not the case, that school's specific discipline (ie. Band, orchestra, choir) will be sanctioned from participating in honor groups until the bill is paid in full.

SECTION (12) B. ELEMENTARY, MIDDLE SCHOOL, AND JR. HIGH TEACHERS

1. All teacher must be registered and be present at the conferences where they have Honor Group participant(s). (9/23/00)
2. Elementary, Middle School and Junior High honor students at the state and the district level must be selected by director recommendation, **not by taped or live audition**. Events not following these guidelines will not be OMEA-sanctioned and may not use OMEA state or district funds. (1/12/02)

SECTION (12) C. HIGH SCHOOL TEACHERS (1/12/02) High school directors sending students to the All-State Honor Groups are required to register for the conference. A music teacher from the participating school and/or OMEA approved representative must also be in attendance at the conference.

SECTION (12) D. ALL STUDENTS (6/1/02)

1. To be eligible and accepted into an All-State honor group, students must be active participants in their respective music class(es) or at the discretion of their school music director.
2. All-State participants must be registered (with all forms completed and signed by all appropriate parties) prior to the registration deadlines.
3. Students will not be admitted unless forms are complete and payment made.
4. Unless otherwise stated, All-State participants shall wear performance attire appropriate to their individual school music program policies.
5. No refunds shall be made except in medical or family emergencies. A letter from physician for medical excuses, or parent/guardian for family emergencies, must accompany the request for refund. Each case will be determined on a case by case basis. In either case, a \$50.00 handling fee will be retained.

SECTION (12) D. ODD YEAR CONFERENCES (5/20/06)

1. The odd-year conference all-state choirs will consist of a men's choir and a women's choir open to all schools.
2. A concerted effort and assurance will be made to guarantee that small schools will be well-represented with a goal of increased opportunity for all students.

SECTION (12) E. STUDENT SELECTION (5/10/07) Students who have been nominated or auditioned through the normal process must be added to any honor group before going through other channels to fill sections.

ARTICLE 13. SOLO CONTEST

SECTION (13) A. ROTATION (9/21/02) State Solo Contest should be rotated among Universities or Colleges located in the Willamette Valley.

SECTION (13) B. STATE SOLO CHAIR (9/27/03) State Solo Contest chair shall be a president-appointed position with no specified term limit.

SECTION (13) C. SUBSIDIZE ADJUDICATORS LODGING (9/24/05) OMEA shall subsidize housing costs for State Solo Contest adjudicators to allow each adjudicator a single room.

ARTICLE 14. STATE CHAMPIONSHIPS

SECTION (14) A. ELIGIBILITY (1/6/01) If a combined total of more than 20 1A, 2A, and 3A bands qualify for state competition, selection will be determined by district/league winners and a tape pool as per 4A regulations. The top 12 - 3A and 8 - 1A/2A bands will be selected. In the event that fewer than 12 - 3A bands qualify, the difference may be selected from 1A/2A.

SECTION (14) B. ORCHESTRA PERFORMANCE (6/1/02) Orchestras must perform a minimum of 15 minutes of music, and at least one selection of grade 4 or higher for 4A schools, and grade 3 or higher for 3A schools for qualifying and participation at state contest.

SECTION (14) C. MINIMUM PERFORMANCE PENALTY (5/19/07) Ensembles failing to perform a minimum time are penalized 5 points for the first 30 seconds underneath the minimum time, an additional 5 points for the next thirty seconds, and dis-qualification at one minute.

SECTION (14) D. SIGHT-READING (9/29/01) All members of the performing group shall participate in sight-reading. Failure to do this will result in that ensemble's immediate disqualification from the contest. OMEA will endorse the ACDA Sight Reading Committee report, section three as follows:

Recommendations to be implemented immediately: (9/27/03)

1. The sight-reading exercises should conform to standard 18th century chorale style composition rules. This would include the basic rules for chord selection, progressions, and voice leading.
2. The music should be natural and sing-able, avoid any atypical progressions or rhythms that might be added to increase difficulty. The increase difficulty, adds rhythmic and harmonic complexity, and increase the speed of the harmonic motion.
3. The text should be set with appropriate accents.
4. Two experts should review the exercises for quality. The festival manager should choose the experts.
5. The composer and reviewers should be published in the OSAA program book.
6. That OMEA and Oregon ACD support sight-reading in workshops and clinics
7. Those district and league festivals consider including sight-reading clinics, workshops, or exams as part of their festivals.

ARTICLE 13. AWARDS

(9/29/2001) The Oregon Distinguished Service Award shall be renamed to the John McManus Service Award

ARTICLE 14. AMENDMENTS

SECTION A. AMENDING POLICIES AND PROCEDURES Policies and Procedures may be amended by a majority of the voting members at a Board of Control meeting or by a majority of voting members balloting online provided ten days notice is given.

SECTION B. PROCEDURE Amendments may be initiated by the Board of Control, the general membership, or the Executive Director, Proposed amendments must be presented in writing.

SECTION C. RECOMMENDATION Proposals for amending Policies and Procedures will be voted on with a “do pass” or a “do not pass” recommendation of the Board of Control.
